

# RIVER OAK CHARTER SCHOOL



## CHARTER COUNCIL MEETING MINUTES

Thursday, November 12, 2015 – 5:30 PM

Charter Council Members	<i>President</i>	<i>Deborah White, Community Member</i>	<i>Present</i>
	<i>Vice President</i>	<i>Brian Carter, Parent Member</i>	<i>Present</i>
	<i>Secretary</i>	<i>Menaka Olson, Parent Member</i>	<i>Present</i>
	<i>Member</i>	<i>Jessica Lee, Community Member</i>	<i>Present</i>
	<i>Member</i>	<i>John Bailey, Parent Member</i>	<i>Arrived at 5:42pm</i>
<i>Administrator; Ex-officio</i>		<i>Rima Meechan</i>	<i>Present</i>
<i>Business Manager; MCOE</i>		<i>Lisa Strom</i>	<i>Present</i>
<i>Faculty Representative</i>		<i>Kari Williams</i>	<i>Present</i>
<i>Parent Representative</i>		<i>Estelle Clifton</i>	<i>Present</i>
<i>Clerk</i>		<i>Heidi Poor</i>	<i>Present</i>
<i>Registrar</i>		<i>Lucy Haynes</i>	<i>Present</i>

### 1. OPENING ITEMS

- 1.1. Call to Order – 5:36pm
- 1.2. Roll Call – *Deborah, Menaka, Jessica, Brian*

### 2. COMMUNICATIONS

- 2.1. Public Comment for Items NOT on Agenda – *None*
- 2.2. Public Comment for Items ON Agenda - *None*

### 3. APPROVAL OF AGENDA AND APPROVAL OF MINUTES

- 3.1. Approval of Agenda – November 12, 2015 – *Menaka moves to approve the agenda as presented, seconded, approved 4-0.*
- 3.2. Approval of Minutes – October 15, 2015 – *Jessica moves to approve the minutes, seconded, approved 3-0, Brian abstains (absent last meeting).*

### 4. INFORMATION REPORTS

- 4.1. Parent Council Report – *Met Nov 5<sup>th</sup>. Discussion about school expansion, and parent involvement. The danceathon was a success earning \$14,000. There will be a literacy night in the beginning of March. Members are being sought out for committees. Third grade and up will receive the funds from Pastels on the Plaza to use toward overnight fieldtrips.*
- 4.2. Faculty Council Report – *Edmund Knighton visited, talked with the faculty and demonstrated games. All teachers were trained and tested for bloodborne pathogens requirement. Teachers are brainstorming ideas on how to support students in all classes. Each meeting there is a different Child Study. Rima submitted report cards for more faculty input.*

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## **5. ACTION/DISCUSSION ITEMS**

5.1. **Discussion: Facilities grant eligibility and its impact on the Admissions Policy.**  
*California School Finance Authority (CSFA) informed us that we do not meet the requirement to apply for their grant because our admissions policy does not give priority to students in the Nokomis attendance area. Charter Council directs Rima to contact legal counsel to confirm the legality of the CSFA requirement, and to contact UUSD for approval to add language to our admissions policy that gives a preference point for Nokomis students.*

5.2. **Revised Admissions Policy** –*proposed revisions to section 2.3 Class Size, 3.1.2 and 3.1.3 Admissions Procedures, 3.2.1 Immunizations for Seventh Grade Students, 3.3.2, Immunizations for Kindergarten Students, 4.1, The One Year Kindergarten Program, 4.3, The Two Year Expanded Transitional Kindergarten Program, 6, Enrollment Priority, 8.1 and 8.2.2, Public Random Drawings, 8.4.2, Procedures for Preparing Public Random Drawings, addition to 11.14 to Waitlist Rules, 12 Changes to Priority Status*

*Deborah moves to approve the revisions above and the additional changes: 6.3.2 to specify “Employees” instead of specifying number of hours per week minimum, turn 6.3.5 into its own item as 6.4, delete portion of 8.2.2 and add a reference to 2.3, and pending verification from legal counsel for 12.2, seconded, approved 5-0*

5.3. **Revised Independent Study Policy** – *proposed revisions regarding signed agreements and student work products. Brian moves, seconded, approved 5-0.*

5.4. **2014-15 Single School District Plan** – *recommended by Site Council – **Table to December mtg.***

5.5. **Overnight Fieldtrips** – *Grade 8 – A Christmas Carol & the Dickens Fair --- December 4-5  
Brian moves to approve, seconded, approved 5-0.*

5.6. **Fundraisers** - *Class 6: Coffee Corner on Fridays  
Class 5: Wrapping paper sale; plant sale on April 16<sup>th</sup> at Ukiah Fairgrounds*

## **6. INFORMATIONAL REPORTS Continued**

6.1. Charter Council – *John – made a lantern for the Lantern Festival on Friday. Brian – donated to the Danceathon fundraiser, his son eager to earn pledges this year. Menaka – helped count the funds raised at the Danceathon. Jessica – attended two field trips with the highschool students, went to the Hopland Research and Extension Center. Deborah – Kari’s class had some amazing Halloween costumes related to class curriculum.*

6.2. Administrator Report – *Auditors are here today and tomorrow, lock down drill today was successful, started school tours today which are being publicized in the UDJ.*

## **7. CLOSED SESSION** – 6:50pm

7.1 Labor Negotiations (GC 54957.6)

*Agency Negotiator: Chastin Pierman, Esq.*

*Employee Organization: Mendocino County Federation of School Employees*

**OPEN SESSION** – 8:10pm

*No action taken*

## **8. ADJOURNMENT** – *Meeting adjourned by Deborah White at 8:12pm.*