

RIVER OAK CHARTER SCHOOL



CHARTER COUNCIL MEETING MINUTES

Thursday, January 14, 2016 – 5:30 PM

Charter Council Members	<i>President</i>	<i>John Bailey, Parent Member</i>	<i>Present</i>
	<i>Vice President</i>	<i>Brian Carter, Parent Member</i>	<i>Absent</i>
	<i>Secretary</i>	<i>Menaka Olson, Parent Member</i>	<i>Arrived 5:48pm</i>
	<i>Member</i>	<i>Deborah White, Community Member</i>	<i>Present</i>
	<i>Member</i>	<i>Jessica Lee, Community Member</i>	<i>Present</i>
<i>Administrator, Ex-officio</i>		<i>Rima Meechan</i>	<i>Present</i>
<i>Business Manager</i>		<i>Lisa Strom</i>	<i>Present</i>
<i>Faculty Representative</i>		<i>Kari Williams</i>	<i>Present Left 6:02pm</i>
<i>Parent Representative</i>		<i>Estelle</i>	<i>Arrived 5:44pm</i>
<i>Clerk</i>		<i>Heidi Poor</i>	<i>Present</i>

1. OPENING ITEMS

Call to Order - 5:35pm
Roll Call – *John, Deborah, Jessica*

2. COMMUNICATIONS

Public Comment for Items NOT on Agenda - *None*
Public Comment for Items ON Agenda – *None*

3. CONSENT ITEMS

Approval of Agenda – January 14, 2016 – *Deborah moves to approve, seconded, approved 3-0*
Approval of Minutes – December 10, 2015 – *Deborah moves to approve, seconded, approved 3-0, 1 abstention*

4. INFORMATION REPORTS

Parent Council Report – *Estelle Clifton is the new Secretary. Parent Council wants to know the current waitlists per grade and how transitional kindergarten will affect the waitlist. There will be a Parent's Night Out fundraiser. Literacy Night is coming up. There will be a box at the front of the school for used books. March 2nd is literacy night. The next Monday is Green Eggs and Ham. Spread the word about the Ed Foundation fundraiser -- to be held February 26, 2016. At the last PC meeting, Ms. Meadows mentioned the possibility of Eurhythmy at the school.*

Faculty Council Report – *George Hoffecker will be doing observations/evaluations next week and speaking about Mindful Communication at the next FC meeting. Faculty reviewed some of the Specialty Classes including Art with Ann for grades 1st-6th and Art with Kate in grade 6th-8th. Perhaps clay modeling can be incorporated into the Art program. Next year's calendar is matched up with UUSD. There will be a Magic/Science Assembly. There was a lockdown drill today. Substitutes need an "S" key for emergencies. There will be a Martin Luther King, Jr. assembly tomorrow.*

RIVER OAK CHARTER SCHOOL



5. ACTION/DISCUSSION ITEMS

- 5.1. Communicable, Contagious, or Infectious Disease Prevention Policy – tabled from August meeting for legal counsel input – *Deborah moves to adopt the policy, seconded, approved 3-0*
- 5.2. Revised Classified Schedule – discussion regarding an increase to columns A & B – *Deborah moves to approve with an increase from step A1 to step A3 for the instructional aide substitutes, seconded, approved 4-0*
- 5.3. 2014-15 School Accountability Report Card (SARC) – post on website by February 1st – *John moves to approve, seconded, approved 4-0*
- 5.4. 2014-15 Audit Certification – presentation by Lisa Strom – *Lisa will begin to review Acorn Hut's books and actively think about possibilities for a more efficient system. Menaka moves to approve the audit as presented, seconded, approved 4-0*
- 5.5. Human Resources Part-time Position – advertising for HR support – *The job has been advertised and there is currently one application.*
- 5.6. Parent Surveys Review – on Survey Monkey – *Grouping of Specialty Classes is based on grade of the student. Lisa will add a comment box on item 21, add a section requesting proposals for future topics, and have a Spanish version available. The updated version will be presented at the meeting in February.*
- 5.7. Overnight Fieldtrips – *None*
- 5.8. Fundraisers - *Class 4: Parent's Night Out – childcare/pizza/activities for enrolled students. John moves to approve with the requirement that all parents get fingerprinted and at least one parent is CPR Certified, seconded, approved 4-0*

6. INFORMATIONAL REPORTS Continued

- 6.1 Charter Council – *Jessica is now the testing coordinator for the High School and is settling in to her new home. Menaka has been discussing literacy night and the theme is "People in History". Menaka is assistant coach on her son's basketball team. Deborah says Julian's CYO basketball team has four ROCS 7th grade boys and is coached by Rebekah Martinez. John had a conversation about the diversity of the school and would like to bring up school diversity efforts at a future meeting.*
- 6.2 Administrator Report - *Saturday January 23, 2016 from 10am-12pm will be the school's first Open House. Four teachers will be working the event which will include a tour, with a forum and question and answer session.*

7. CLOSED SESSION – 7:15pm

7.1 Labor Negotiations (GC 54957.6)

Agency Negotiator: Chastin Pierman, Esq.

Employee Organization: Mendocino County Federation of School Employees

OPEN SESSION – 7:45pm

No action taken.

8. ADJOURNMENT – *Meeting adjourned by John Bailey at 7:50pm.*