

RIVER OAK CHARTER SCHOOL



CHARTER COUNCIL MEETING MINUTES

Thursday, February 11, 2016 – 5:30 PM

Charter Council Members	<i>President</i>	<i>John Bailey, Parent Member</i>	<i>Present Left at 6:44pm</i>
	<i>Vice President</i>	<i>Brian Carter, Parent Member</i>	<i>Present</i>
	<i>Secretary</i>	<i>Menaka Olson, Parent Member</i>	<i>Arrived 5:35pm</i>
	<i>Member</i>	<i>Deborah White, Community Member</i>	<i>Present</i>
	<i>Member</i>	<i>Jessica Lee, Community Member</i>	<i>Present</i>
<i>Administrator, Ex-officio</i>		<i>Rima Meechan</i>	<i>Present</i>
<i>Business Manager</i>		<i>Lisa Strom</i>	<i>Arrived at 5:48pm</i>
<i>Faculty Representative</i>		<i>Kari Williams</i>	<i>Absent</i>
<i>Parent Representative</i>		<i>Jyl Sherman</i>	<i>Present</i>
<i>Registrar</i>		<i>Lucy Haynes</i>	<i>Present</i>
<i>Clerk</i>		<i>Heidi Poor</i>	<i>Present</i>

OPENING ITEMS

Call to Order – 5:32PM

Roll Call – *Brian, Jessica, Deborah, John*

1. COMMUNICATIONS

Public Comment for Items NOT on Agenda - *None*

Public Comment for Items ON Agenda – *None*

2. CONSENT ITEMS

Approval of Agenda – February 11, 2016 – *Deborah moves to approve, seconded, approved 4-0*

Approval of Minutes – January 14, 2015 – *Menaka moves to approve, seconded, approved 4-0, Brian abstains (absent last meeting).*

3. INFORMATION REPORTS

Parent Council Report – *Parents discussed the possibility of more musical performances throughout the year. The Parent Council approved the purchase of breakfast supplies and craft supplies. Parents discussed the Green Eggs and Ham Breakfast event and Pastels on the Plaza parent volunteers. Literacy Night and the annual book sale will be held the week of 2/29/16 through 3/4/16. There is currently a shortage of children’s books for this event.*

Faculty Council Report – *Faculty had a training with George Hoffecker called “Empathy Training”. Faculty would like to schedule more of these trainings. Faculty have been holding parent teacher conferences this week. There will be a CPR training for staff on February 17th.*

4. ACTION/DISCUSSION ITEMS

4.1. Parent Request -- *regarding enrollment preference points and residency requirements. Request for in-district preference points to an out of district student based on the proximity of parent employment to River Oak Charter School. A letter was submitted. Administrator will seek legal counsel on the school policy.*

4.2. 2016-2017 School Calendar – *including 2016-17 instructional minutes and bell schedule. Menaka moves to approve the calendar as presented, seconded, approved 5-0.*

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6:45pm John Bailey, CC President, excuses himself for another meeting and Brian Carter, Vice President, assumes the role of facilitator for the rest of the meeting.

- 4.3. New positions for 2016-17 – proposal to hire a full-time Education Coordinator, part-time Science Teacher, part-time Eurhythm Teacher, part or full-time Games/Movement Teacher. Educational Coordinator is priority. Administrator will further collaborate with faculty on these roles and whether teachers can “block switch” and build on the strengths of the teachers who feel confident teaching Science. Administrator will run the costs of these positions and report back in March to Charter Council.*
- 4.4. Revisions to Admissions Policy – regarding employee preference points. Tabled pending further research.*
- 4.5. Revisions to Classified Salary Schedule – increase to column E to properly compensate for positions requiring highly experienced work. Deborah moves to approve the changes effective March 1st and advance the current Office Registrar, Lucy Haynes, to Step 16 effective March 1st, seconded, approved 4-0.*
- 4.6. Sabbatical Leave Request -- classroom teacher. Amy Landers, Golden Sun Kindergarten teacher, submitted a request for an “unpaid leave of absence” for one year. Brian moves to approve the requested leave, seconded, approved 4-0.*
- 4.7. Human Resources Part-time Position – recommendation to hire Nichole Haydon. Menaka moves to approve the job description and employment as presented, seconded, approved 4-0.*
- 4.8. 2015-16 Consolidated Application – Lisa Strom to present. Federal application for funding. Jessica moves to approve, seconded, approved 4-0.*
- 4.9. ROCS Purchasing Policy – new policy recommended by auditors. Deborah moves to approve as presented with discussed revisions, seconded, approved 4-0.*
- 4.10 Overnight Fieldtrips – Class 4 – Fort Ross -- February 22-23
Class 6 – Asian Art Museum, San Francisco -- Feb 25-26
Deborah moves to approve presented fieldtrips, seconded, approved 4-0.*

5. INFORMATIONAL REPORTS Continued

- 5.1 Charter Council – Menaka attended a Mandated Reporter training. Menaka’s employer is holding an ACES event/training on April 12th. Jessica is going on a trip to Paris for Easter. Deborah had a discussion with her grandson about the Math Counts event. Brian’s 4th grader loves coming to school early.*
- 5.2 Administrator Report - George Hoffecker faculty training on empathy communication.*

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6. **CLOSED SESSION** – 7:40pm

Labor Negotiations (GC 54957.6)

Agency Negotiator: Chastin Pierman, Esq.

Employee Organization: Mendocino County Federation of School Employees

OPEN SESSION – 7:55pm

Charter Council directs Administrator to respond to certificated proposal.

7. **ADJOURNMENT** – *Meeting adjourned by Brian Carter at 8:00pm.*