

RIVER OAK CHARTER SCHOOL



CHARTER COUNCIL MEETING MINUTES

Thursday, April 14, 2016 – 5:30 PM

Charter Council Members	<i>President</i>	<i>John Bailey, Parent Member</i>	<i>Present</i>
	<i>Vice President</i>	<i>Brian Carter, Parent Member</i>	<i>Present</i>
	<i>Secretary</i>	<i>Menaka Olson, Parent Member</i>	<i>Present</i>
	<i>Member</i>	<i>Deborah White, Community Member</i>	<i>Present</i>
	<i>Member</i>	<i>Jessica Lee, Community Member</i>	<i>Present</i>
<i>Administrator, Ex-officio</i>		<i>Rima Meechan</i>	<i>Present</i>
<i>Business Manager</i>		<i>Lisa Strom</i>	<i>Present</i>
<i>Faculty Representative</i>			<i>Absent</i>
<i>Parent Representative</i>			<i>Absent</i>
<i>Clerk</i>		<i>Heidi Poor</i>	<i>Present</i>

1. OPENING ITEMS

- 1.1. Call to Order – 5:34pm
- 1.2. Roll Call – *Deborah, Jessica, Menaka, John, Brian*

2. COMMUNICATIONS

- 2.1. Public Comment for Items NOT on Agenda – *Meagan McCabe and Kris Mize express a “thank you” from faculty for approving the negotiations from last year. The field trips have been very enjoyable and beneficial. Kris Mize expresses gratitude to the Charter Council for always supporting the faculty.*
- 2.2. Public Comment for Items ON Agenda - *Kari Williams discusses a letter that was submitted. She welcomes others to sit in on her class for the entire day to observe her skills with the students. She wants the opportunity to speak for herself and asks for support from the Charter Council. She presents notes from others showing positive thoughts towards her as a teacher. She leaves letters with the Charter Council. Kari feels harassed and would like the opportunity to speak to any further complaints filed against her.*

3. APPROVAL OF AGENDA AND APPROVAL OF MINUTES

- 3.1. Approval of Agenda – April 14, 2016
Council Action: *Deborah moves to approve the agenda as presented, seconded, approved 5-0.*
- 3.2. Approval of Minutes – March 10, 2016
Council Action: *Menaka moves to approve minutes as presented, seconded, approved 5-0.*

4. INFORMATION REPORTS

- 4.1. Parent Council Report - *None*
- 4.2. Faculty Council Report - *None*

5. ACTION/DISCUSSION ITEMS

- 5.1. Revised Classified Salary Schedule – *hourly rate for Human Resources Technician position*

Council Action: *Deborah moves to approve the revised Classified Salary Schedule with the addition “not to exceed 250 hours in the contract year”, seconded, approved 5-0*

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- 5.2. Revised Certificated Salary Schedule – *increase long term substitute teacher daily rate. Further discussion is needed regarding benefits, termination rights and STRS memberships*

Council Action: *Menaka moves to approve the revised Certificated Salary Schedule as presented, seconded, approved 5-0.*

- 5.3. Revised Uniform Complaint Procedures (UCP) – *to reflect new laws effective January 2016*

Council Action: *Menaka moves to approve the revised UCP as presented, seconded, approved 5-0*

- 5.4. Approval of job description for Curriculum Coordinator position

Council Action: *Deborah moves to approve the job description with minor revisions, seconded, approved 5-0*

- 5.5. Candidate recommendation for Curriculum Coordinator – *full time position. Recommendation to hire Kris Mize for the position.*

Council Action: *Deborah moves to approve the recommendation of Kris Mize for Curriculum Coordinator, seconded, approved 5-0*

- 5.6. Candidate recommendation for GSK Long Term Kindergarten Substitute Teacher – *one year, full time position for the 2016-17 school year*

Council Action: *Deborah moves to approve the recommended candidate, Jennifer Douthit, for the GSK substitute teacher position, seconded, approved 5-0*

- 5.7. Candidate recommendation for Games/Movement Specialty Teacher – *part time position, specifically Waldorf trained.*

Council Action: *Deborah moves to approve the recommended candidate, Catherine Hutchison, for the Games/Movement Specialty position, seconded, approved 5-0*

- 5.8. Auditor Selection – *presented by Lisa Strom*

Council Action: *John moves to approve Singleton Aluman as the Auditor for one year, seconded, approved 5-0*

- 5.9. Overnight Fieldtrips – **Grade 3 Field Trip**, Full Belly Farm -- April 25-26

Grade 4 Field Trip, Old Oak Ranch, Sonora -- April 27-29

Grade 7 Field Trip, Oregon Shakespeare Festival, Ashland, OR -- May 3-6

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Council Action: Menaka moves to approve the field trips as presented, pending completion of all paperwork, seconded, approved 5-0.

5.10. Fundraisers -Class 5 – yard sale on May 7th in ROCS parking lot
Class 8 (for next school year) – pizza lunch and popcorn sale on Wednesdays

6. **INFORMATIONAL REPORTS Continued**

6.1 Charter Council – John has taken full advantage of “all fourth graders getting into National Parks for free” visiting many places on a long road trip. Deborah says Julian had his Bar Mitzvah. Brian’s daughter is in eighth grade and she is very busy with school work. Jessica took her students on a field trip to the Exploratorium in San Francisco. Menaka says the open ARC was fun, parents and kids played. Waldorf curriculum is teaching Menaka’s daughter to be chivalrous.

6.2 Administrator Report – Fire chief came and noticed that the wiring for the stage was not up to code. An electrician came and will submit a bid to fix the wiring. Faculty went bowling for a team building activity and had a wonderful time! There was discussion of the “Buddy Bench” which is a bench that is designated for a student who is feeling lonely. Prop 39 energy audit and plan to upgrade lighting system – work will not be completed until next summer.

7. **CLOSED SESSION – 7:05pm**

7.1 Labor Negotiations (GC 54957.6)

Agency Negotiator: Chastin Pierman, Esq.

Employee Organization: Mendocino County Federation of School Employees

7.2 Public Employee: Discipline/Dismissal/Release

8. **OPEN SESSION**

8.1 Labor Negotiations (GC 54957.6)

Agency Negotiator: Chastin Pierman, Esq.

Employee Organization: Mendocino County Federation of School Employees

Negotiations have been finalized for the 2016-17 school year.

8.2 Public Employee: Discipline/Dismissal/Release

Charter Council instructs Rima Meechan, administrator, to act on their behalf and continue with further disciplinary action.

9. **ADJOURNMENT** – Meeting adjourned by John Bailey, President, at 8:20pm.