

RIVER OAK CHARTER SCHOOL



CHARTER COUNCIL MEETING MINUTES

ANNUAL MEETING

Thursday, December 8, 2016 – 5:30 PM

Charter Council Members	<i>President</i>	<i>John Bailey, Parent Member</i>	<i>Absent</i>
	<i>Vice President</i>	<i>Brian Carter, Parent Member</i>	<i>Absent</i>
	<i>Secretary</i>	<i>Amy Nelson, Parent Member</i>	<i>Present</i>
	<i>Member</i>	<i>Deborah White, Community Member</i>	<i>Present</i>
	<i>Member</i>	<i>Jessica Lee, Community Member</i>	<i>Present</i>
<i>Administrator, Ex-officio</i>		<i>Rima Meechan, Principal</i>	<i>Present</i>
<i>Business Manager</i>		<i>Lisa Strom</i>	<i>Present</i>
<i>Faculty Representative</i>		<i>Kris Mize</i>	<i>Present</i>
<i>Parent Representative</i>		<i>Jed Davis</i>	<i>Present</i>
<i>Clerk</i>		<i>Heidi Poor</i>	<i>Present</i>

1. **OPENING ITEMS**

- 1.1. Call to Order – *Deborah called the meeting to order at 5:30pm*
- 1.2. Roll Call – *Amy, Deborah, Jessica, Jed, Lisa, Rima, Kris*

2. **COMMUNICATIONS**

- 2.1. Public Comment for Items NOT on Agenda – *Jed Davis: concern about revised field trip driver guidelines. One moving violation in a twelve month period is not indicative of reckless driving, and cell phone tickets may arise from use for navigation.*
- 2.2. Public Comment for Items ON Agenda - *None*

3. **APPROVAL OF AGENDA AND APPROVAL OF MINUTES**

- 3.1. Approval of Agenda – December 8, 2016 - *Cancel closed session until all council members are present.*
Action: Amy moves to approve with closed session cancelled, seconded, approved 3-0
- 3.2. Approval of Minutes – November 10, 2016
Action: Amy moves to approve with change to Lisa Strom's place of employment from MCOE to ROCS, seconded, approved, 3-0

4. **INFORMATIONAL REPORTS**

- 4.1. Parent Council Report – *Concern about playground plans becoming too much like boilerplate parks; can we make playground more in-line with Waldorf Standards. Discussion about Parent Council's role in distributing funds evenly among requesting grades and how do excess funds role over into next year's curriculum. Parent Council also needs a better breakdown of what expenses are a part of the curriculum versus additional expenses tailored to each class.*
- 4.2. Faculty Council Report – *Eighth grade play will be on Tuesday, December 20th at 6pm. The Winter Music Concert last night was a success. The Buddy Bench is being implemented in January. The Leadership Group will put together an all-school story time and letter writing to service agencies in Ukiah such as the Police Department, Fire Department, Post Office, etc., during the last week of school before winter break, taking place during main lesson on December 21st. The Faculty Council is in the midst of playground design. There will be a Science Fair on February 15th and Charter Council Members are invited to be judges.*

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5. ACTION/DISCUSSION ITEMS

- 5.1. Review Meeting Protocols – *protocols in place for legal purposes and efficiency and timeliness of meetings. Action: This item will be put on the January agenda, when all members are present.*
- 5.2. Appointment of Officers – *Article VII Section 14 in compliance with the provisions of the Ralph M. Brown Act. (Chapter 9 (commencing with Section 54950) of Division 2 of Title 5 of the Government Code).*
Action: Jessica nominates Council Members to continue in their current roles, seconded, approved 3-0.
- 5.3. Statement of Facts Roster of Public Agencies Filing (*Government Code section 53051*)
No changes to the roster.
- 5.4. Charter Council Meetings Calendar for January-December 2017
Action: Amy moves to approve calendar as presented, seconded, approved 3-0.
- 5.5. 2017-18 School Calendar; Minutes; Bell Schedule – *faculty and MCOE have reviewed the calendar.*
Action: Amy moves to approve calendar, minutes calculation, and bell schedule as presented, seconded, approved 3-0.
- 5.6. 2016-17 First Interim Budget Report – *presentation by Lisa Strom, Business Manager*
Action: Amy moves to approve the budget as presented, seconded, approved 3-0.
- 5.7. Approval to purchase Chromebooks and Cart for CAASPP Testing – *3rd-8th online testing.*
Action: Deborah moves to authorize payment and adjustments will be made as necessary, seconded, approved 3-0.
- 5.8. Expanded Transitional Kindergarten Update
Continue ETK next school year. No action needed.
- 5.9. Set Maximum Enrollment Capacity for 2017-18 – *per Admissions Policy – 240 students*
Action: Amy moves to approve, seconded, approved 3-0
- 5.10. Fieldtrips – *None*
- 5.11. Fundraisers – *Class 7 – Mistletoe – December 2-21*

6. INFORMATIONAL REPORTS (continued)

- 6.1. Charter Council – *Jessica has been preparing for student testing. Amy attended the November kindergarten lantern festival. Deborah went to the Winter Music Concert yesterday and enjoyed the instruments and student attire.*
- 6.2. Administrator Report – *Playground Committee update. Staff Holiday Party with book exchange is Thursday, December 15th at 3:30pm.*

7. CLOSED SESSION - Cancelled

Labor Negotiations (GC 54957.6)
Agency Negotiator: Chastin Pierman, Esq.
Employee Organization: Mendocino County Federation of School Employees

8. ADJOURNMENT – *Meeting adjourned by Deborah White, Acting President, at 6:30pm.*

ADA Compliance: Persons with disabilities needing assistance, please notify the school administrator at 707.467.1855 no later than 24 hours prior to the scheduled meeting. Meetings are held in the Resource Classroom in the main school building which is wheel chair accessible.

Agenda Packet and Supporting documents Notice: The agenda packet and supporting materials can be viewed in the School Front Office, River Oak Charter School, 555 Leslie Street, Ukiah, CA.