

RIVER OAK CHARTER SCHOOL



CHARTER COUNCIL MEETING MINUTES

Thursday, February 16, 2017

Charter Council Members	<i>President</i>	<i>John Bailey, Parent Member</i>	<i>Present</i>
	<i>Vice President</i>	<i>Brian Carter, Parent Member</i>	<i>Present</i>
	<i>Secretary</i>	<i>Amy Nelson, Parent Member</i>	<i>Absent</i>
	<i>Member</i>	<i>Deborah White, Community Member</i>	<i>Present</i>
	<i>Member</i>	<i>Jessica Lee, Community Member</i>	<i>Present</i>
<i>Administrator, Ex-officio</i>		<i>Rima Meechan, Principal</i>	<i>Present</i>
<i>Business Manager</i>		<i>Lisa Strom</i>	<i>Arrived at 5:55pm</i>
<i>Faculty Representative</i>		<i>Kris Mize</i>	<i>Present</i>
<i>Parent Representative</i>		<i>Estelle Clifton</i>	<i>Absent</i>
<i>Clerk</i>		<i>Heidi Poor</i>	<i>Present</i>

1. OPENING ITEMS

- 1.1. Call to Order – *John called the meeting to order at 5:30pm*
- 1.2. Roll Call – *John, Brian, Deborah, Jessica, Rima, Kris*
- 1.3. Interview for Charter Council Parent Member position – *Estelle Clifton*

2. COMMUNICATIONS

- 2.1. Public Comment for Items NOT on Agenda – *None*
- 2.2. Public Comment for Items ON Agenda - *None*

3. APPROVAL OF AGENDA AND APPROVAL OF MINUTES

- 3.1. Approval of Agenda – February 16, 2017 – *Approved*
Action: Deborah moves to approve agenda with 5.1 tabled until March, seconded, approved 4-0
- 3.2. Approval of Minutes – January 12, 2017
Action: Jessica moves to approve minutes, seconded, approved 3-0

4. INFORMATIONAL REPORTS

- 4.1. Parent Council Report – *Literacy week starts February 27th, this is the same week as parent teacher conferences and Spirit Week (Friendship Week). There will be no night program this year because there are many new PC members, best to focus on fewer things this year. This year the Read-a-thon can be started over the prior weekend, the prize for the Read-a-thon is a salad party. Green Eggs and Ham sign-ups are open.*
- 4.2. Faculty Council Report – *The Science Fair was a success with 29 entries, 9 of which are eligible for the County Fair. ROCS will do the Science Fair again next year. Thank you to Ms. Mize for coordinating the Science Fair! Teachers are preparing report cards for Parent-Teacher Conference Week. Spirit week has been renamed Friendship Week. There is an ad hoc committee for the Media Literacy Program for grades 6-8. The ad hoc committee is organizing a speaker who will present on Media Literacy at Back to School Night next year. It is also building Media Literacy curriculum. Ms. Stubben had a Donors Choose project approved for a Family Math Board Game Program for 5th grade math. There will be an activity for families to create their own board games. Funds will also be used for buying new math games for a Game Library. March 5th is the kickoff for this program including a spaghetti dinner. Capoeira is starting at Acorn Hut again.*

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5. ACTION/DISCUSSION ITEMS

- 5.1. Selection of Charter Council Parent Member - *Tabled*
- 5.2. Form 700 – *Discussion, forms completed*
- 5.3. Approval to revise expiration date of Amy Nelson’s term
Action: Change term to expire in March of 2019. Brian moves to approve term change, seconded, approved 4-0
- 5.4. Discussion: Letter to Editor of UDJ in support of Charter Schools – *Deborah will draft a brief letter and bring it back in March.*
- 5.5. 2017 Consolidated Application
Action: Jessica moves to approve application, seconded, approved 4-0
- 5.6. CCS Resolution of Board, Joint Powers Authority – *requirement of Charter Safe*
Action: Brian moves to approve Resolution, seconded, approved 4-0
- 5.7. Audit Engagement Letter – *Annual Audit*
Action: Deborah moves to approve the engagement letter for a period of three years, seconded, approved 4-0
- 5.8. Approval of J-13A Form – *applying for funding for the 2 flood days*
Action: Deborah moves to submit form, seconded, approved 4-0
- 5.9. Fieldtrips – *None*
- 5.10. Fundraisers – *Dance Class – 7th; Blanket raffle – 3rd; Father/Daughter Dance – 8th Heart Gram Valentine’s Cookie Sale – 2nd; Toffee making – 3rd*
Approved by Ms. Meechan on behalf of the Charter Council

6. INFORMATIONAL REPORTS (continued)

- 6.1. Charter Council – *Brian: Quinn participated in the Science Fair. Deborah: Leila got a letter from UC Santa Barbara and Long Beach and is deciding which college to attend. Jessica: Attended the Science Fair as a Judge. Attending a conference tomorrow and will keep an eye out for anything related to Media Literacy. John: Eva participated in the Science Fair and really got into the artistic aspect of the project. His new job will provide a lot of Science opportunities.*
- 6.2. Administrator Report – *The Science Fair has been a main focal point. Narrowed down designs for the new playground, now waiting on samples of the final drawing and the materials that will be used. Will present final proposal in March and playground will be installed in June.*

7. CLOSED SESSION – 6:30pm

Labor Negotiations (GC 54957.6)

Agency Negotiator: Chastin Pierman, Esq.

Employee Organization: Mendocino County Federation of School Employees

8. OPEN SESSION – 6:45pm

No action taken.

9. ADJOURNMENT – *meeting adjourned by John Bailey at 6:46pm.*

ADA Compliance: Persons with disabilities needing assistance, please notify the school administrator at 707.467.1855 no later than 24 hours prior to the scheduled meeting. Meetings are held in the Resource Classroom in the main school building which is wheel chair accessible.

Agenda Packet and Supporting documents Notice: The agenda packet and supporting materials can be viewed in the School Front Office, River Oak Charter School, 555 Leslie Street, Ukiah, CA.