



RIVER OAK CHARTER SCHOOL

555 Leslie Street, Ukiah, CA 95482

CHARTER COUNCIL MINUTES

Thursday, November 8, 2018 – 5:30 PM

Charter Council Members	<i>President</i>	<i>John Bailey, Parent Member</i>	<i>Arrived 6pm</i>
	<i>Vice President</i>	<i>Amy Nelson, Parent Member</i>	<i>Present</i>
	<i>Secretary</i>	<i>Tim Mitchell, Parent Member</i>	<i>Present</i>
	<i>Member</i>	<i>Jessica Lee, Community Member</i>	<i>Present</i>
	<i>Member</i>	<i>Community Member</i>	_____
<i>Administrator, Ex-officio</i>		<i>Rima Meechan, Principal</i>	<i>Present</i>
<i>Business Manager</i>		<i>Lisa Strom</i>	<i>Present</i>
<i>Faculty Representative</i>		<i>Kris Mize</i>	<i>Present</i>
<i>Parent Representative</i>		<i>Achilles Poloynis</i>	<i>Present</i>
<i>Clerk</i>		-----	

1. OPENING ITEMS

1.1. Call to Order – *Amy Nelson called the meeting to order at 5:45pm*

1.2. Roll Call – *Members: Amy Nelson, Jessica Lee, Tim Mitchell. John Bailey arrived at 6pm.*
Attendees: Rima Meechan, Lisa Strom, Kris Mize, Achilles Poloynis, Betty Lampson

2. COMMUNICATIONS

2.1. Public Comment for Items NOT on Agenda - *None*

2.2. Public Comment for Items ON Agenda - *None*

3. APPROVAL OF AGENDA AND APPROVAL OF MINUTES

3.1. Approval of Agenda – *November 8, 2018 – Tim moves to approve; Jessica seconds. Passes 3-0.*

3.2. Approval of Minutes – *October 11, 2018 – Jessica moves to approve; John seconds. Passes 3-0.*
Tim abstains.

3.3. Approval of Minutes -- *September 13, 2018 – tabled.*
Tim moves to approve; John seconds. Passes 3-0. Jessica abstains.

3.4. Approval of Minutes – *May 10, 2018 – tabled from June, September, and October due to no quorum.*
Jessica moves to approve; Tim seconds. Passes 3-0. (John not present to vote)

4. INFORMATIONAL REPORTS

4.1. Parent Council Report – *Dance-a-thon a success – raised over \$15,000 for class field trips. Parent Council discussing communication and holding values of the school community and how to bring new families into the school. Also discussed “looping” and wanting to make sure parents are part of the discussion.*

4.2. Faculty Council Report – *update on “looping” discussions with the faculty.*
Kris Mize assured Charter Council and the Parent Council representative that Faculty Council will only make decisions when everyone comes together in consensus. Amy Nelson shared that the “looping” information has not been fully presented to Charter Council. Rima Meechan suggested that information be presented by Faculty Council at the December 13th Annual meeting where all stakeholders will be invited to hear the information at the same time. Everyone can ask questions, share their voices, and feel heard. Attendees present at Charter Council supported this plan.
Kris also shared that the 7th grade play – Willy Wonka and the Chocolate Factory will be December 7th. The Great Kindness Challenge will be January 28 – February 1.



5. ACTION/DISCUSSION ITEMS

5.1. CA Dashboard Local Indicators – Board meeting requirement to publicly discuss the five local performance indicators – priorities 1, 2, 3, 6, 7. The State Board of Education (SBE) approved standards for the local indicators that support local educational agencies (LEAs) in measuring and reporting their progress within the appropriate priority area.

Charter Council members discussed the priorities and offered suggestions for revisions. They directed the administrator to make the revisions and upload the final information by the due date of November 16th.
Tim moves; Jessica seconds. Passes 4-0.

5.2. 6:00pm: Brown Act Training via Skype – provided by school’s legal counsel – Young, Minney & Corr, LLP

5.3. 2017-18 Single School District Plan -- required of all schools that receive funds through the Consolidated Application process (Education Code (EC) Section 64001[a]). Finalized and approved by ROCS Site Council on October 29, 2018.

Charter Council members discussed the plan and suggested minor revisions.
John moves to approve with the minor modifications to maximum enrollment capacity numbers;
Jessica seconds. Passes 4-0.

5.4. Revised Office Assistant Job Description – Ms. Rhonda is retiring and we need to recruit a new Office Assistant. This is a good time to update the job description.

Charter Council members discussed the revised job description and made revisions to the “Responsibilities and Environmental Conditions” sections and directed the administrator to compare the job description to a UUSD version.

John moves to approve with revisions; Amy seconds. Passes 4-0.

5.5. Revised Emergency Preparedness Plan – “flood” section

Discussed and amended to remove information regarding walking to Yokayo School.

Tim moves to approve with revisions; Jessica seconds. Passes 4-0.

5.6. Ongoing Budget Discussion – updates from Lisa Strom, Business Manager

Lisa is working on the First Interim Report using the new ESCAPE financial system.

5.7. Fieldtrips – Class 8 – Mrs. Martinez – 12/7-12/8 – SF Dickens Fair & ACT A Christmas Carol

Tim moves to approve with the completion of all paperwork; Jessica seconds. Passes 4-0.

6. INFORMATIONAL REPORTS (continued)

Charter Council –

John – Very busy. Looking forward to winter.

Amy – Watched Screenagers documentary. Adults need to model healthy use of technology devices.

Jessica – There’s a strong Art Teacher at the high school, which means our students will be able to continue their art skills. Jessica would like information on Screenagers to show high school students.

Tim – It’s a crazy, busy time. Looking forward to colder days inside and rain.

6.1. Administrator Report – Great turnout for the Screenagers documentary – 80+ parents and students.

Collected donations that covered the cost of renting the movie.

6.2. Fundraisers - None

7. ADJOURNMENT- Amy Nelson adjourned the meeting at 7:55 pm.

ADA Compliance: Persons with disabilities needing assistance, please notify the school administrator at 707.467.1855 no later than 24 hours prior to the scheduled meeting. Meetings are held in the Resource Classroom in the main school building which is wheelchair accessible.

Agenda Packet and Supporting documents Notice: The agenda packet and supporting materials can be viewed in the School Front Office, River Oak Charter School, 555 Leslie Street, Ukiah, CA.