



RIVER OAK CHARTER SCHOOL

555 Leslie Street, Ukiah, CA 95482

CHARTER COUNCIL MINUTES

Thursday, November 9, 2017 – 5:30 PM

Charter Council Members	<i>President</i>	<i>John Bailey, Parent Member</i>	<i>Present</i>
	<i>Member</i>	<i>Tim Mitchell, Parent Member</i>	<i>Present</i>
	<i>Secretary</i>	<i>Amy Nelson, Parent Member</i>	<i>Present</i>
	<i>Member</i>	<i>Jessica Lee, Community Member</i>	<i>Absent</i>
	<i>Member</i>	<i>Ashley Kaplan, Community Member</i>	<i>Present</i>
<i>Administrator, Ex-officio</i>		<i>Rima Meechan, Principal</i>	<i>Present</i>
<i>Business Manager</i>		<i>Lisa Strom</i>	<i>Absent</i>
<i>Faculty Representative</i>		<i>Kris Mize</i>	<i>Present</i>
<i>Parent Representative</i>		<i>Achilles Poloynis</i>	<i>Present</i>
<i>Clerk</i>		<i>None</i>	

1. OPENING ITEMS

- 1.1. Call to Order - *John Bailey calls the meeting to order at 5:30pm.*
- 1.2. Roll Call - *John Bailey, Amy Nelson, Tim Mitchell, Ashley Kaplan*
- *Rima Meechan, Kris Mize, Achilles Poloynis (arrived 5:45pm)*

2. COMMUNICATIONS

- 2.1. Public Comment for Items NOT on Agenda - *None*
- 2.2. Public Comment for Items ON Agenda - *None*

3. APPROVAL OF AGENDA AND APPROVAL OF MINUTES

- 3.1. Approval of Agenda – November 9, 2017 - *Tim moves to approve; 2nd. Approved 4-0.*
- 3.2. Approval of Minutes – October 19, 2017 – *Amy moves to approve with amendment from 6:30 to 5:30 for the meeting time. 2nd. Approved 4-0.*

4. INFORMATIONAL REPORTS

- 4.1. Parent Council Report – *Dance-a-thon went really well and raised over \$13,000. Local businesses donated many gift cards for prizes which offset the cost for Parent Council. Discussion about including communication guidelines to the Title I Parent Involvement Policy.*
- 4.2. Faculty Council Report – *Report cards are all complete and entered into the Aeries system. Parent-Teacher conferences are next week and all minimum days. Teachers discussed CAASPP scores, reviewing their classes’ scores. Discussion about the goals for the Single School District Plan and measuring each teacher’s class CAASPP scores every year, instead of comparing by grade. We’re applying for the Paper/Pencil version of the test for 3rd grade. Discussion about test taking strategies and keyboard skills. Student Leadership is working on the Xmas Effort and filling the barrels in the Front Office and Small Commons. The Winter Music Concert is December 13th at Bartlett Hall/Senior Center.*



5. ACTION/DISCUSSION ITEMS

- 5.1.** 2016-17 Single School District Plan – *The purpose of this plan is to coordinate educational services at the school and to address how funds provided to the school will be used to improve the academic performance of all pupils.*
Discussion about the goals recommended by Faculty Council. The Plan will look at historical data by teacher rather than comparing by grade – since our teachers stay with their students 1st-8th.
Amy moves to approve pending revisions to the goals as recommended by Faculty Council; 2nd. Approved 4-0.
- 5.2.** Form J-13 A – *applying for funding for the days the school was closed due to the fires.*
Discussion about how the teachers will make up the curriculum content that was missed for the four days the school was closed. Teachers are already working on this.
Tim moves to approve. 2nd. Approved 4-0. CC members signed the form.
- 5.3.** Revised Title I Parental Involvement Policy – *reviewed by Site Council and Parent Council.*
Addresses how the school uses federal funds to improve student achievement.
Discussion about Parent Council and guidelines for communication between parents and teachers. Kris Mize reminded us about the Guidelines for Communication that the school created (with input from staff, parents, and students) when we worked with Anne Oliver last school year. Rima will send the guidelines out to CC members and to staff.
Amy moves to approve the Title I Policy with the suggested revisions as presented. 2nd. Approved 4-0.
- 5.4.** Fieldtrips –
Grade 8 -- Ms. Stubben – 12/15/-12/16/17 -- Dickens Fair, San Francisco
Tim moves to approve pending completion of all paperwork. 2nd. Approved 4-0

6. INFORMATIONAL REPORTS (continued)

- 6.1.** Charter Council – *John – sheep dog trials this weekend.*
-Amy and John’s boys are on the same soccer team and have a tournament in Mendocino. The Pumpkin Patch field trip with GSK was fun.
- Tim’s son, Parker, just returned from his Class 4 field trip to Monterey Bay Aquarium and had a great time. His other son, Elliott, is enjoying 2nd grade with Mr. Pegg.
- Ashley visited the Enchanted Pumpkin Patch with her daughter and had fun. The theme was Mary Poppins this year.
- 6.2.** Administrator Report – *Rima is having fun organizing the Dance-a-thon prizes for the students. She recently attended a workshop called, “CRM Brief Skills Training” to support students and staff with trauma from the recent fires.*
- 6.3.** Fundraisers – Class 5 – *Taste Buds Lunch Fundraiser*

7. ADJOURNMENT – *John Bailey adjourned the meeting at 6:30pm.*

ADA Compliance: Persons with disabilities needing assistance, please notify the school administrator at 707.467.1855 no later than 24 hours prior to the scheduled meeting. Meetings are held in the Resource Classroom in the main school building which is wheel chair accessible.

Agenda Packet and Supporting documents Notice: The agenda packet and supporting materials can be viewed in the School Front Office, River Oak Charter School, 555 Leslie Street, Ukiah, CA.