



CHARTER COUNCIL MINUTES

Thursday, December 14, 2017 – 5:30 PM

Charter Council Members	<i>President</i>	<i>John Bailey, Parent Member</i>	<i>Absent</i>
	<i>Vice President</i>	<i>Jessica Lee, Community Member</i>	<i>Present</i>
	<i>Secretary</i>	<i>Amy Nelson, Parent Member</i>	<i>Present</i>
	<i>Member</i>	<i>Tim Mitchell, Parent Member</i>	<i>Absent</i>
	<i>Member</i>	<i>Ashley Kaplan, Community Member</i>	<i>Present</i>
<i>Administrator, Ex-officio</i>		<i>Rima Meechan, Principal</i>	<i>Present</i>
<i>Business Manager</i>		<i>Lisa Strom</i>	<i>Present</i>
<i>Faculty Representative</i>		<i>Aimee Landers</i>	<i>Present</i>
<i>Parent Representative</i>		<i>Estelle Clifton</i>	<i>Present</i>
<i>Clerk</i>		<i>None</i>	

1. OPENING ITEMS

- 1.1. Call to Order - *Jessica Lee calls the meeting to order at 5:30pm.*
- 1.2. Roll Call - **Members:** *Jessica Lee, Amy Nelson, Ashley Kaplan*
- *Rima Meechan, Lisa Strom, Aimee Landers, Estelle Clifton*

2. COMMUNICATIONS

- 2.1. Public Comment for Items NOT on Agenda - *None*
- 2.2. Public Comment for Items ON Agenda - *None*

3. APPROVAL OF AGENDA AND APPROVAL OF MINUTES

- 3.1. Approval of Agenda – December 14, 2017 – *Amy moves to approve; Seconded. Passes 3-0*
- 3.2. Approval of Minutes – November 9, 2017 – *Table to January (no quorum)*

4. INFORMATIONAL REPORTS

- 4.1. Parent Council Report – *Estelle Clifton – PC Vice Chair and Secretary. PC discussed email etiquette and not sending mass, group emails – over communication. Ed Foundation fundraiser in February at Barra. Raffle fundraiser for 4th grade quilt approved through PC. Donated \$200 to the Advent Spiral event in Redwood Valley on December 10th. New ROCS water bottles remaining from the dance-a-thon prizes are \$10 each to staff. They discussed diversity outreach to Nokomis Preschool, 8th grade graduation requirements, Winter Music Concert and Winter Assembly. Achilles, Estelle, and Melissa are forming a Communications Committee to develop a Communication Policy. Missing parent representatives from 2nd, 7th, and 8th. PC would like more time for group discussion on policies that need their input - before the policy goes to Charter Council for approval. They also discussed Literacy Week.*
- 4.2. Faculty Council Report – *Aimee Landers – teachers are encouraging parents to join the Education Foundation. The Ed. Foundation is very important – raises funds for teacher Waldorf trainings. The trainings renew the teachers every year. Their annual fundraising event at Barra on February 10th and are looking for donations for raffles. FC is discussing 8th grade graduation requirements – holding parents and students accountable, setting standards for graduation so that it means something to the students and they’re well prepared for high school. Last month Charter Council asked if teachers needed to extend the school year due to the recent fires so they are able to cover curriculum – Faculty Council discussed cutting some extra events and assemblies and use that time to cover the curriculum instead of extending the school year.*



FC continues to discuss the idea of “looping” and are exploring other models at several public Waldorf schools – only in the discussion stage at this point. The Winter Music Concert with Band, Strings, and Ukelele this year was lovely. As well as the Winter Assembly where students in grades 1-8 perform. A wonderful school community event!

5. ACTION/DISCUSSION ITEMS

5.1. Appointment of Officers – *Article VII Section 14 in compliance with the provisions of the Ralph M. Brown Act. (Chapter 9 (commencing with Section 54950) of Division 2 of Title 5 of the Government Code).*

Ashley moves to nominate John Bailey to continue as President, Amy Nelson for Vice President, and Tim Mitchell for Secretary. Seconded. Passes 3-0

5.2. Statement of Facts Roster of Public Agencies Filing (*Government Code section 53051*) – *Tabled to January for finalization of appointment of officers.*

5.3. Charter Council Meetings Calendar for January-December 2018
Amy moves to approve the calendar as discussed. Seconded. Passes 3-0

5.4. Set Maximum Enrollment Capacity for 2018-19 – *per Admissions Policy – 240 students*
Ashley moves to approve the maximum enrollment of 240 students for 2018-19. Seconded. Passes 3-0

5.5. 2017-18 First Interim Budget Report – *presentation by Lisa Strom, Business Manager*
Lisa reviewed and explained the Talking Points. The First Interim Report is the most accurate view of the budget. The Second Interim Report in March is more fine-tuned after we receive the Governor’s January Budget that gives us more funding information. We do a 3-year budget – current year and multi-year projections. The factors in the School Services Dashboard (appendix B) are used to create the budget and our funding. Discussion that we’re “flat funding” – revenue is staying the same but costs are increasing. We need to be conservative for the next couple of years. Suggestion to have an agenda item every month for ongoing budget discussions to keep Charter Council informed. Reviewed CalSTRS and PERS increased costs, Special Education encroachment increases, the loss of funding for the Facilities Grant that paid for the playground – we are being reimbursed 59% instead of the 75% in past years. A loss in general funds to offset the difference. Amy Nelson mentioned that all the schools, including Mendocino College, are experiencing the same increase to PERS and STRS costs and are also being cautious and conservative.

Amy moves to approve the First Interim Budget Report as presented. Seconded. Passes 3-0

5.6. Update Revolving Fund Resolution – *increase Revolving Fund Account balance.*
Ashley moves to approve the increase to the Revolving Fund Account balance as presented. Seconded. Passes 3-0



5.7. Revised Field Trip Policy – *language regarding number of chaperones on a walking field trip.*

*Revisions made to add more clarity. Amy moves to approve with revisions. Seconded.
Passes 3-0*

5.8. Fieldtrips – *None*

6. **INFORMATIONAL REPORTS (continued)**

6.1. Charter Council – *Ashley – very busy time of year. Challenging to navigate the Kindergarten Enrollment packets.*

-Amy – attended the Winter Assembly and thought it was very sweet. She is working on finding donations for the Ed Foundation's annual fundraiser.

6.2. Administrator Report – *Attended the Advent Spiral in Redwood Valley that was sponsored by ROCS and the Calpella Waldorf School on Sunday, December 10th. A beautiful event honoring the families who lost their homes in the fire disasters.*

*A warm, heartfelt thank you to the Charter Council members for serving on our Board.
Happy Holidays!*

6.3. Fundraisers – *None*

7. **ADJOURNMENT** – *Jessica Lee adjourned the meeting at 7:30pm.*

ADA Compliance: Persons with disabilities needing assistance, please notify the school administrator at 707.467.1855 no later than 24 hours prior to the scheduled meeting. Meetings are held in the Resource Classroom in the main school building which is wheel chair accessible.

Agenda Packet and Supporting documents Notice: The agenda packet and supporting materials can be viewed in the School Front Office, River Oak Charter School, 555 Leslie Street, Ukiah, CA.