



RIVER OAK CHARTER SCHOOL

555 Leslie Street, Ukiah, CA 95482

CHARTER COUNCIL MINUTES

Thursday, January 18, 2018 – 5:30 PM

Charter Council Members	<i>President</i>	<i>John Bailey, Parent Member</i>	<i>Present</i>
	<i>Member</i>	<i>Tim Mitchell, Parent Member</i>	<i>Arrived at 5:40pm</i>
	<i>Secretary</i>	<i>Amy Nelson, Parent Member</i>	<i>Present</i>
	<i>Member</i>	<i>Jessica Lee, Community Member</i>	<i>Present</i>
	<i>Member</i>	<i>Ashley Kaplan, Community Member</i>	<i>Present</i>
<i>Administrator, Ex-officio</i>		<i>Rima Meechan, Principal</i>	<i>Present</i>
<i>Business Manager</i>		<i>Lisa Strom</i>	<i>Present</i>
<i>Faculty Representative</i>		<i>Kris Mize/Aimee Landers</i>	<i>Both absent</i>
<i>Parent Representative</i>		<i>Amber Shrum</i>	<i>Present</i>
<i>Clerk</i>		<i>None</i>	

1. OPENING ITEMS

- 1.1. Call to Order – *John Bailey called the meeting to order at 5:32pm.*
- 1.2. Roll Call – Members: *John Bailey, Amy Nelson, Jessica Lee, Ashley Kaplan, Rima Meechan, Lisa Strom, Amber Shrum*

2. COMMUNICATIONS

- 2.1. Public Comment for Items NOT on Agenda - *None*
- 2.2. Public Comment for Items ON Agenda - *None*

3. APPROVAL OF AGENDA AND APPROVAL OF MINUTES

- 3.1. Approval of Agenda – January 18, 2018 – *Amy moves to approve with removal of action item 5.6. Seconded. Passes 4-0*
- 3.2. Approval of Minutes – December 14, 2017 – *Jessica moves to approve. Seconded. Passes 3-0 (John abstains – was not present)*
- 3.3. Approval of Minutes – November 9, 2017 – *Tabled to February (was not included in the agenda packet)*

4. INFORMATIONAL REPORTS

- 4.1. Parent Council Report – *Amber Shrum reports that PC is currently planning Literacy Week.*
- 4.2. Faculty Council Report - *None*

5. ACTION/DISCUSSION ITEMS

**Tim Mitchell arrived at 5:40pm*

- 5.1. 2016-17 SARC Report – *Rima presents the SARC. Amy moves to approve with revisions -- change the teacher vacancy number from 1 to 0 for the 2017-18 school year and updating the facilities description to remove the information for 2011-12 and add the recent painting of all buildings this past summer. Seconded. Passes 5-0*
- 5.2. 2016-17 Audit Report – *Lisa Strom presents. No findings for the school. Reviewed by members. Tim moves to accept as presented. Seconded. Passes 5-0.*
- 5.3. Finalize Appointment of Officers – *Ashley moves to finalize the appointment of officers as approved at the December meeting – John as President, Amy as Vice-president, Tim as Secretary. Seconded. Passes 5-0.*
- 5.4. Finalize Statement of Facts Roster – *reviewed and signed by John.*



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5.5. Ongoing Budget Discussion – *Lisa reviewed budget information, including the special education encroachment invoice with a 22% increase over last year's payment to UUSD. We would like to meet with UUSD to discuss the large increases each year to the special education encroachment fee that has a significant impact on ROCS budget. Charter Council also discussed presenting the First Interim Report at a Faculty meeting. John, Rima, and Lisa will ask to present the information on February 8th.*

5.6. Fieldtrips – ~~Grade 6 – Mr. Williams – March 6-8 – Monterey Bay Aquarium and Resicrucian Museum~~
Removed from the agenda. Tabled to the February meeting.

6. INFORMATIONAL REPORTS (continued)

6.1. Charter Council – Amy – *implementing a new curriculum inventory management system at Mendocino College where she works. Amy requests that ROCS Safety Plan be reviewed by Charter Council at our next meeting in February.*

John – His work has begun offering “lambing fieldtrips” to schools as opportunities to see agriculture. Went to San Francisco with his family to view the Klimt and Rodin exhibits at the Legion of Honor.

Ashley – January is her “teach myself” month and she is taking online classes to learn how to photo-shop. Filling out applications for her daughter to attend Kindergarten in the fall.

Jessica – Went to New York for vacation - enjoyed a Broadway play.

6.2. Administrator Report – *Upcoming Ed Foundation fundraiser at Barra. LCAP Survey going out to stakeholders soon and results will be shared with Charter Council.*

6.3. Fundraisers – *None*

7. CLOSED SESSION – 7:00pm

Labor Negotiations (GC 54957.6)

Agency Negotiator: Chastin Pierman, Esq.

Employee Organization: Mendocino County Federation of School Employees

8. OPEN SESSION – 7:08pm

No action taken.

9. ADJOURNMENT – *John Bailey adjourned the meeting at 7:10pm.*

ADA Compliance: Persons with disabilities needing assistance, please notify the school administrator at 707.467.1855 no later than 24 hours prior to the scheduled meeting. Meetings are held in the Resource Classroom in the main school building which is wheel chair accessible.

Agenda Packet and Supporting documents Notice: The agenda packet and supporting materials can be viewed in the School Front Office, River Oak Charter School, 555 Leslie Street, Ukiah, CA.