

River Oak Charter School Parent Council Minutes – December 1, 2016

1. **Call to Order** - 5:34 pm
2. **Roll Call** - Achilles Poloynis (Chair), Estelle Clifton (Secretary, CC-K), Kendra Adams (Treasurer, 2nd), Amber Shrum (GS-K), Jed Davis (3rd), Brandi Page (8th), Rima Meechan (Administrator), Kayla Meadows (Faculty)
3. **Approval of Minutes** – November minutes not ready, table to next month
4. **Approval of Agenda** – Add Mistletoe Fundraiser for review/approval under Action Items. Motioned by Jed. 2nd by Amber.
5. **Public Comment** – 3rd grade teacher, Ms. Sadlier was present to share further information to support her request for \$750 funding from PC to support 3rd grade cooking supplies (materials for the kitchen as well as perishables). She indicated her parents are very active in fundraising, but she came in without financial carryover from 8th grade and had heavy expenses in 1st grade. With donations of time and materials (from parents as well as personal donations) she has improved the 3rd grade kitchen area to be more functional and efficient. The kitchen now has new equipment and cabinetry. Ms. Meadows stressed the significance and importance of cooking in the 3rd grade curriculum and informed the committee that the heavy expenses of 1st, 3rd, and 7th grade will be reviewed/discussed by the Faculty at their next meeting. Actual costs/estimates are said to be difficult to provide as they are variable depending on teachers/parents/donors/projects, etc. It was stated that the kitchen remodel was made possible by the parents/teacher of 3rd grade but are a significant contribution to the entire school. PC chose not vote on this item as there was not enough representatives present (side note: Achilles will send bylaws of PC tonight to members). PC suggested that the class poll the school parents for kitchen item donations (used/new) with specific needs. PC also recommended buying in bulk and asking for parent donations of perishables. Another suggestion was to present a list of costs paid by the 3rd grade for the kitchen upgrades to submit for reimbursement of items that will stay in the classroom. Ms. Sadlier may email PC as well as Ms. Meechan her specific request (as well as the funding form) and Ms. Meadows will follow-up on the request by bringing it back to the Faculty meeting.
6. **Action Items** –
Mistletoe Fundraiser – Proposal from 7th grade to sell mistletoe for the holidays from December 2-25. There is reported to be no cost, and \$3.00 profit for each bag sold. The class is hoping to sell 250 bags. It was noted that the request was submitted late (not within the specified timeline), but PC motioned to approve (Estelle; Jed 2nd).
7. **Reports:**
 - A. **Administrator's Report** – Rima Meechan discussed the progress of the Playground Committee. Currently there are two companies who have provided architectural designs/bids for review. The consensus from students was that they want more swings, climbing structures, a play structure and monkey bars. Given the budget of \$50,000 some different options are being considered. Notably, they are discussing the material (treated wood, recycled plastic, or recycled metal). It was clarified that this new structure does not replace the kinder play-garden. It is for the grades and will be placed in the area immediately surrounding the sandbox (swing area, monkey bars, compost, etc.). The kinder play structure will be evaluated and addressed at a later date. The playground must be suitable for ages 5-13. Ideas for consideration by the Playground Committee include reducing the amount/size of the structure to make it more

Waldorf and less “City Park”; reducing the amount of wood as it degrades and requires replacement over time; and incorporating a space for older students to chat. The design must be finalized in January as the project will go out to bid in early February. Achilles will invite Kevin Carr (parent rep on Playground Committee) to join the next PC meeting to provide an update.

B. Treasurer’s Report - No report. Transfer of files/checks/checkbook handed to Kendra Adams to share the Treasure’s role with Adriana Dakin. Oregon Shakespeare Festival to be paid and Jed Davis reimbursed.

C. Faculty Report – Ms. Meadows provided info about upcoming events:

- 3rd grade will be celebrating Santa Lucia and Bishop Nicholas is coming.
- On the 21st the Leadership Committee is planning an all school story time morning followed by a holiday party. Kids are encouraged to wear pajamas, holiday adornment, ugly sweaters, etc. Students from all grades will write letters of thanks to local agencies and organizations and will be delivered by Leadership Students (6th, 7th, and 8th graders) along with treats.
- ROCS Aides will attend a training from remedial educator and Handle-method instructor Daphne McNeal. The 40-minute session will reach all classes as it will provide them with tools to assist those students with proprioceptive (sensory) issues. This will occur in January.
- Next PC meeting tentatively scheduled for January 11th at 5:30.
- December 7 – Music Concert 5-8th grades, at Bartlett Hall (next door)
- December 9 – All lost and found items will be donated to Goodwill or similar charity. Please ask all students (and parents) to claim lost items.
- December 16 – Shakespeare Festival and Winter Festival
- December 21 – Class Parties following the all school story time.
- ONGOING THROUGH DECEMBER - Winter Clothing Drive – Schools in our community are participating in a jacket/coat drive. All classes are asked to bring in donations. Used and new items welcomed. Likewise, the Ukiah Christmas Effort (food, clothing, unwrapped new gifts) is underway. Donations for either can be brought to the main office.

D. Charter Council Report – Jed Davis attended the last meeting and reported back to PC.

- An Educator Effectiveness Plan was reviewed at the CC. ROCS scored high amongst others in the district.
- Professional Development ideas from faculty/classified and paraprofessional staff were presented. Ideas ranged from conflict resolution, math, science, early childhood education, and such.
- ROCS is a single-school district.
- Phrasing for signs/documents regarding ROCS being a cell phone-free campus was reviewed and approved.
- The Dicken’s Fair was approved.
- ROCS adopted language from UUSD’s transportation policy. Policy is stricter and prevents allowing drivers who have any moving violation within the last 12 months.

- Anyone is welcome to attend Charter Council, but there are rules that limit participation to Public Comment or action items or if called on for clarification. Rima Meechan explained she could provide clarification individually when needed.

E. Ed Foundation Report – Achilles will email to obtain, and will send out.

F. Classroom Reports – Sushi fundraiser cancelled. Oco Time couldn't staff.

8. Ongoing Business/Overview Report

A. Budget/Calendar 2016/17 Review – Tabled to next meeting

B. Filling PC Seats - All classes asked to provide a PC representative. Grades missing a parent rep include 4th, 6th and 7th grades. All grades should also have a backup representative. It is important to have all classes represented so that PC can have a quorum - fifty percent of the voting members.

C. Playground Committee Report – was covered under 7A above.

D. KMEC Student Radio Program – Eva attempting to coordinate a student body. Keep on agenda for next meeting.

E. Museum Road Show – Achilles called today to set a date. Currently, the likely date is December 9. If the MRS can confirm, ROCS faculty will make it work.

9. Upcoming Events –

A. Oregon Shakespeare Festival – December 16th (payment from PC provided tonight)

B. Creative Discipline - January 19th All School Event (extend invitation to Calpella Waldorf and Head Start Staff). Creative Discipline through the grades, with addition of Steiner philosophy and the effects of media explained. Flyer (created by Achilles) will be printed (by Estelle) and distributed to teachers and parents tomorrow. Times 5:30 – 6:30 followed by parent portion 6:30 – 7:00. Rima Meechan sent an email to the contact at Bartlett Hall to inquire about the use of the facility that evening to allow for childcare (paid, private or fundraiser) in the Large Commons. To assess the needs for refreshments, childcare and space, a count will need to be obtained of those planning to attend and those who will need childcare. Brandi and Achilles will be discussing further and addressing needs.

C. Literacy Week – Tabled for future meeting

D. May Faire – Tabled for future meeting

10. Adjournment 7:11 pm